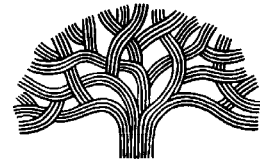


CITY OF OAKLAND



YOUTH LEADERSHIP & DEVELOPMENT • 150 FRANK OGAWA PLAZA, SUITE 4211 • OAKLAND, CA 94612

Department of Human Services
Oakland Youth Commission

(510) 238-3245
Fax (510) 238-3320

February 28, 2007

Oakland Youth,

Are you ready to change Oakland?

Be a part of changing your community for the better and join the Oakland Youth Advisory Commission (OYC) for the 2007-2008 school year.

The OYC is a group of 25 young people ages 13 to 21 who are appointed by the Mayor and City Council to advise the city on important youth issues and ensure youth representation in Oakland. The Youth Commission empowers youth to enter the public arena. The Commission tackles issues important to youth such as health and safety, jobs, violence and entertainment.

If you wish to be an official member of the youth commission, you must:

- Live in Oakland
- Be between the ages of 13 to 21
- Submit an application
- Attend General Commission meetings held the 2nd and 4th Mondays of the month from 5-7PM.
- Have the time and energy to commit to join at least one of the commission committees, attend community events, and support other commission activities/events.
- Attend mandatory trainings, including an annual weekend retreat in the summer and quarterly one-day weekend trainings throughout the school year.

Please submit your application by **Thursday, May 31, 2007 @ 5PM**. Please note that while the Youth Commission collects all applications, it is the Mayor who officially appoints the commission.

If you need help filling out the application or have any questions, please feel free to contact Andrea Tacdol, Youth Leadership Coordinator at (510)238-3245 and ATacdol@oaklandnet.com.

Thanks,

Andrea K. Tacdol
Youth Leadership Coordinator

Oakland Youth Advisory Commission 2007-2008

1 Youth Application

To apply for the City of Oakland's Youth Advisory Commission: (1) fill out this application; (2) write your letter of intent; (3) write or update your resume; (4) complete the commitment form; and (5) mail, fax or email the application, statement of purpose, resume and commitment form to:

Youth Leadership & Development
150 Frank Ogawa Plaza, Suite 4211
Oakland, CA 94612

Email: ATacdol@oaklandnet.com * Fax: (510) 238-3320 * Phone: (510) 238-3245

Personal Information

Name:	_____				
Address:	_____				
City:	_____	State:	_____	Zip:	_____
Telephone:	_____				
Cell phone:	_____				
Email:	_____				
School:	_____	Year:	_____		
Date of Birth:	_____				

References

(References can be your teachers, an employer, a school staff member, a community member, a religious leader, etc.)

	Name of Non-Family Reference	Relationship	Phone #
1.	_____	_____	_____
2.	_____	_____	_____

Emergency Contact Info

Parent/Guardian Print Name:	_____
Phone #s:	_____
Alternative Contact Name:	_____
Phone #s:	_____

2 Letter of Intent

On another sheet of paper, write a 1-2 page letter to the Mayor and City Council addressing the following questions:

1. What is your personal history and background?
2. What are the issues and problems you feel youth face in your school and community?
3. What would you do to begin to address some of these problems through the youth commission and the city of Oakland?
4. Why would you be a great addition to the youth commission? Why are you interested in joining the Youth Commission?
5. What are your dreams and plans for your educational and professional future?

These questions are only to help guide your letter. You may want to write a paragraph to answer each question or you can pick three or four questions and answer them in your letter in any order. Make your case to the Mayor and City Council so that they feel that they need to appoint you to the commission.

3 Resume

On another sheet of paper, put together a 1 page resume. Check out this website for resume writing tips and samples:
<http://www.adventuresineducation.org/HighSchool/Jobs/SampleResumes/index.cfm>

Here are a few things you should include on your resume:

1. Name, Address, Email, Phone #
2. Schools Attended from Middle School and up (years you attended)
3. Job/Volunteer Experience (years you were involved, responsibilities)
4. Organization Affiliations (years you were involved, positions you held)
5. Interests, Talents and Hobbies
6. Honors and Awards



Oakland Youth Advisory Commission

4

Commitment Statement

I, _____ (print name), understand the purpose and function of the Oakland Youth Commission. If accepted, I am prepared to fulfill the commitment that is asked of all members. I have discussed the time commitment with my parents or legal guardian, teachers and school administration, sport coaches and other activity directors, employer, and all others who may be affected by my involvement in the Commission. I can make a serious time commitment given my responsibilities.

Signature of Applicant _____ Date: _____

I, the parent/legal guardian/significant adult for _____, understand the purpose and function of the Oakland Youth Commission. I support her/him in this commitment, and give permission for full participation in all activities and responsibilities pertaining to the duties of a commissioner.

Signature of Adult _____ Date: _____